

COMPLETE APPLICABLE
SECTION ON REVERSE

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CNA SURETY

www.cnasurety.com

Form 10

APPLICATION FOR BOND—ANY KIND

Individual ☐
Partnership ☐
Corporation ☐
Limited Liability Company ☐
Limited Liability Partnership ☐

By the Applicant and its owners submitting this application, CNA Surety may obtain a credit report on the applicant and the owners to confirm the information below. For new applicants, complete and sign the General Indemnity Agreement. If any Indemnitors have previously executed an indemnity agreement in favor of Surety, this Agreement shall be in addition to and not in lieu of or in replacement of such other agreement.

Applicant Name (Exactly as shown on License or Bond) Please print or type				Social Security #		Date of Birth		Married <input type="checkbox"/> Single <input type="checkbox"/>	
Residence Address (Street and Number)		(City)	(State)	(Zip)	(Telephone #)	(Fax #)	(Email Address)		
Business Address (Street and Number)		(City)	(State)	(Zip)	(Telephone #)	(Fax #)	(Email Address)		
Occupation or Business		How long so engaged?		Previous Surety <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give name and reason for change.					
Type of Bond				Amount of Bond		Effective Date			
Complete Name and Address of Obligatee									

FINANCIAL STATEMENT as of _____

Check applicable section on the reverse side to see whether a financial statement is necessary.

Check one: ☐ Business Financial Statement ☐ Personal Financial Statement

ASSETS		LIABILITIES	
Cash (List Banks) _____		Accounts Payable _____	
Stocks + Bonds — Describe _____		Taxes due & accrued _____	
Notes Receivable — Describe _____		Notes Payable to Bank _____	
Merchandise or Material in Stock _____		Notes Payable to Others (Describe) _____	
Accounts Receivable _____		Mortgage on Real Estate _____ A	
Real Estate, Homestead _____ A		Mortgage on Real Estate _____ B	
Real Estate, Investment _____ B		Other Liabilities — Describe _____	
Furniture and Fixtures _____		TOTAL LIABILITIES	
Other Assets - Describe _____		Capital Stock (Paid in) _____	
TOTAL ASSETS		NET WORTH OR SURPLUS	
		TOTAL Liabilities and Net Worth	

Gross Sales - Two Years Ago _____ Last Year _____ Net Income - Two Years Ago _____ Last Year _____

INDEMNITY

The undersigned applicant and indemnitors hereby request Western Surety Company, Universal Surety of America, Surety Bonding Company of America and any affiliated company, their successors or assigns (with such company/companies referred to herein as the "Company") to become their surety. The undersigned hereby certify the truth of all statements in the application, authorize the Company to verify this information at the time of application and as needed, on an ongoing basis and to obtain additional information from any source, including obtaining credit reports at the time of application, in any review or renewal, at the time of any potential or actual claim, or for any other legitimate purposes as determined by the Company in its reasonable discretion, and jointly and severally agree:

- (1) To pay premiums, including renewal premiums and any other charges, to the Company or its agents, when due.
- (2) To completely INDEMNIFY the Company from and against any liability, loss, cost, attorneys' fees and expenses whatsoever which the Company shall at any time sustain as surety or by reason of having been surety on this bond or any other bond issued for any applicant and or indemnitor, or for the enforcement of this agreement, or in obtaining a release or evidence of termination under such bonds, regardless of whether such liability, loss, costs, damages, attorneys' fees and expenses are caused, or alleged to be caused, by the negligence of the Company.
- (3) To furnish the Company with satisfactory and conclusive termination evidence that there is no further liability on this bond or any other bond issued for applicant.
- (4) Upon demand by the Company for any reason whatsoever, to deposit current funds with the Company in an amount sufficient to satisfy any claim against the Company by reason of such suretyship.
- (5) That the Company shall have the right to handle or settle any claim or suit in good faith and the Company's decision shall be binding and conclusive on the undersigned. An itemized statement of loss and expense incurred by the Company, shall be prima facie evidence of the fact and extent of the liability of the undersigned to the Company.
- (6) That the Company may decline to become surety on any bond and may cancel or amend any bond without cause and without any liability which might arise therefrom.
- (7) That the Company shall, without notice, have the right to alter the penalty, terms and conditions of any bond issued for undersigned, and this agreement shall apply to any such altered bond. The liability for the undersigned shall not be affected by the failure of the undersigned to sign any bond, nor any claim that other indemnity or security was obtained, nor by the release of any indemnity, nor the return or exchange of any collateral obtained and if any party signing this agreement is not bound for any reason, this agreement will still be binding on each and every other party.
- (8) That if a contract or performance bond is issued hereunder, the undersigned hereby assign to the Company any monies now due or hereafter becoming due under the contract, including all deferred payments and retained percentage, supplies, tools, plants, equipment and materials due or used on the contract.
- (9) At the Company's discretion, this indemnity agreement shall be governed in all respects by the laws of the State of South Dakota and the undersigned applicant and indemnitors consent to the jurisdiction of the courts of the State of South Dakota and the United States District Court for the District of South Dakota in all actions or proceedings arising from or relating to this indemnity agreement.
- (10) That this indemnity may be terminated by the undersigned, or any one or more parties so designated, upon written notice sent registered mail to the office of the Company at Sioux Falls, South Dakota 57103, of not less than twenty (20) days. In no event, shall any termination notice operate to modify, bar, discharge, limit, affect or impair the liability of any party hereto, for any bonds, undertakings and obligations executed prior to the date of the Company's receipt and notice of such termination.
- (11) In the event of any payment by the Company, to pay the Company interest on such amounts at the highest legal rate from the date such payments are made.

Signed this _____ day of _____,

Agency McGlone Insurance			
Address 3061 Fulton Ave.			
Street			
Sacramento	CA	95821	
City	State	Zip	
Agent's Code 0 4 - 2 0 1 1 4			

AGENT'S RECOMMENDATION

Your recommendation will be helpful and may be the difference between getting a refusal or having the bond written. Tell us what you know and think of the applicant. _____

Signature & Business/Corporate Title

"Indemnitor"

"Indemnitor"

"Indemnitor"

Note: Personal indemnitors should print and sign their names before the word "indemnitor" in their own handwriting, e.g. John Doe *John Doe* "Indemnitor"

AGENT: Check here if this correspondence was previously faxed or emailed to CNA Surety. ☐

IMPORTANT NOTICE

Please discuss with the applicant the potential use of personal credit history to facilitate the underwriting review process.

INTERNAL CONTROL DATA

COMPLETE FOR ALL FIDELITY SUBMISSIONS OR FOR PUBLIC OFFICIAL OVER \$150,000.

PUBLIC OFFICIAL BOND

NO FINANCIAL STATEMENT NECESSARY. APPLICANT SIGN APPLICATION OVER \$100,000. INTERNAL CONTROL DATA SECTION OVER \$150,000.

Will Applicant Sign Checks? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is countersignature required? <input type="checkbox"/> Yes <input type="checkbox"/> No By Whom?	Regular Audits? <input type="checkbox"/> Yes <input type="checkbox"/> No By Whom?
Are bank accounts reconciled by someone not authorized to deposit or withdraw from the accounts? <input type="checkbox"/> Yes <input type="checkbox"/> No	Applicant's Net Worth \$	Ever Discharged From any employment? <input type="checkbox"/> Yes <input type="checkbox"/> No Why?

Net Worth: \$	Elected <input type="checkbox"/> Appointed <input type="checkbox"/>	Date:	Term of Office:	Premium will be paid: <input type="checkbox"/> Annually? <input type="checkbox"/> for term?
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Title of Position	Main Sources of Organization's Funding
Purpose or Function of Organization	

Name of deceased (Ward)	Date of death	Date of appointment (If over 6 months, please explain delay.)	Is applicant indebted to the estate or trust? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, explain on an attached sheet.)
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Has applicant had prior possession of estate assets (i.e. Power of Attorney, bank accounts, etc.)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain.

Name and address of attorney (If none, do not write the bond; submit it to our underwriters.)	Telephone #
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Will the attorney remain involved throughout the duration of this estate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Assets of estate or trust (describe)
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Name, age, and health status of <input type="checkbox"/> minor(s) <input type="checkbox"/> incompetent	Applicant's relationship to <input type="checkbox"/> deceased <input type="checkbox"/> ward(s)	Applicant's net worth: \$
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Are guardianship funds to be used for support of ward? <input type="checkbox"/> Yes <input type="checkbox"/> No Approximately how much per month? (Please send copy of court order authorizing monthly expenditures.)	What is the source of the guardianship funds? (If an insurance settlement, do not execute the bond; instead refer it to an underwriter.)
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Who are the heirs of this estate?	Has anyone objected to the applicant's appointment as fiduciary? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Will any going business of the estate be continued or operated by fiduciary? (If yes, send a copy of court order.) <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this bond required on the demand of an interested person? <input type="checkbox"/> Yes <input type="checkbox"/> No Who?
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Name and address of court:

What is the applicant's experience in handling fiduciary responsibilities?
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Plaintiff	Name and address of applicant's attorney
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Defendant	Name and location of Court	Applicant's net worth: \$
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Name and location of Court	Name of Defendant
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Name and address of attorney	If an Injunction or Restraining Order bond, does applicant anticipate a foreclosure or collection action against him? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, submit for underwriting.
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Explain purpose of bond (submit copy of relevant documents)

Net worth: \$	General liability insurance carried? <input type="checkbox"/> Yes <input type="checkbox"/> No (Give limits)	State license number assigned to applicant, if applicable: #
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Serial Number and description (Please submit a copy or sample of the form it was on.)	Date of instrument	Payable to applicant only? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, who is it payable to?
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Are securities endorsed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Describe manner of loss	Has notice of loss been given? <input type="checkbox"/> Yes <input type="checkbox"/> No When? To Whom?
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If registered, in whose name?	If a check, has payment been stopped? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, when?	If a deed of trust or note, has either been involved in a lawsuit? <input type="checkbox"/> Yes <input type="checkbox"/> No Was a judgment obtained? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Vehicle Make	Vehicle Model	Vehicle Year	Vehicle VIN
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Is there a lien or lien holder? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list and explain.
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CNA SURETY

P.O. Box 5077
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1-800-331-6053 FAX 1-605-335-0357
www.cnasurety.com

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Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

4

REFEREE'S RECEIVER'S TRUSTEE'S BOND

NO FINANCIAL STATEMENT NECESSARY. HAVE APPLICANT SIGN THIS APPLICATION.

5

COURT BOND OTHER THAN 3 AND 4

HAVE APPLICANT SIGN THIS APPLICATION.

6

LICENSE AND PERMIT BOND

HAVE APPLICANT SIGN THIS APPLICATION.

7

LOST SECURITIES

PLEASE HAVE APPLICANT SIGN THIS APPLICATION.

CERTIFICATE OF TITLE BOND

HAVE APPLICANT SIGN THIS APPLICATION.

CNA SURETY

We have examples showing five ways to sign an application.

- ② Signed this 20th day of April, 2012

Signature & Business/Corporate Title
John Doe "Indemnitor"
Jane Doe "Indemnitor"

NOTE: Personal indemnitors should sign their names before the word "indemnitor"

- ② Signed this 20th day of April, 2012

Signature & Business/Corporate Title	
John Doe	"Indemnitor"
James Doe	"Indemnitor"
Jane Doe	"Indemnitor"
Ann Doe	Indemnitor

NOTE: Personal indemnitors should sign their names before the word "indemnitor"

- (2) Signed this 20th day of April, 2012

Signature & Business/Corporate Title	
John Doe	"Indemnitor"
James Doe	"Indemnitor"
Jane Doe	"Indemnitor"
* Anna Doe, Indemnitor	

NOTE: Personal indemnitors should sign their names before the word "indemnitor"

* In some cases the owners' spouses may also need to sign

- Signed this 20th day of April, 2012

Signature & Business/Corporate Title	
John Doe	"Indemnitor"
James Doe	"Indemnitor"
Jane Doe	"Indemnitor"
* Ann Doe, Indemnitor	

NOTE: Personal indemnitors should sign their names before the word "indemnitor"

* In some cases the members/owners'/partners' spouses may also need to sign.

- Signed this 20th day of April, 2012

Signature & Business/Corporate Title	
John Doe	"Indemnitor"
Jane Doe	"Indemnitor"
John Henry	"Indemnitor"
Joseph Smith, Indemnitor	

NOTE: Personal indemnitors should sign their names before the word "indemnitor"

- e) **OUTSIDE INDEMNITY** (Relatives, Friends, etc.)—When outside indemnity is required, the proposed indemnitors should sign Section Two ② below the applicants' signature(s) and before the word "Indemnitor". If additional personal indemnity is required, the individual may sign their name and write the word "Indemnitor" after their name in their own handwriting. The outside indemnitors should provide their personal financial statements and current addresses.

Form F1509-4-2012

CNA SURETY

Cancellation Guidelines

To assist in understanding the numerous and diverse rules for bond cancellations, we have developed the following guidelines. There are many exceptions to the rules, so please contact your underwriting office with any specific questions.

1. First year premiums are usually considered fully earned.
2. Bonds that renew with a renewal bond or continuation certificate (in other words they're not continuous in nature) are cancellable upon the return of the original bond, renewal bond or continuation certificate. In the absence of the original renewal document, send written verification from the obligee (state, county, city, etc.) that the bond was not filed or used.
3. Many continuous bonds contain a cancellation clause which allows us to send notice of cancellation or nonrenewal to the obligee. Our notice must comply with the terms of the cancellation clause and conform to any applicable state laws. You can normally determine if there is a cancellation clause by reading the bond form.
4. Some continuous bonds **do not** contain a cancellation clause, so the only way we can cancel them is upon receipt of a letter of release from the obligee. The obligee's letter should state the principal's name, bond number, and the date our liability is considered terminated.
5. Probate Bonds usually require a court order to terminate our liability. Send us a copy of the Final Order of Discharge to cancel this type of bond.
6. Public Official Bonds written to coincide with a term of office require a signed letter of release from an official of the jurisdiction. That official must have the proper authority to release the bond.
7. Many state laws have been enacted in recent years which restrict us from effecting cancellation or nonrenewal except under specified circumstances. Providing us with a reason for cancellation is helpful for determining if we are allowed by law to do so.

Please contact your underwriting office if you would like to have any of these rules explained in more detail or if you have a question about how the above rules affect a specific bond.

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